

Enrolment Conditions for PhD Students 2025-26

Enrolment Conditions you accept

Enrolment represents a contract between you and the university for academic supervision and admin services throughout the academic year. Given that it is a commitment you make, it is important you carefully read all the information, the conditions you accept and the notices displayed on screen during the enrolment procedure. The contract is governed by the [UIB Regulations on the Organisation of PhD Programmes](#), the [Regulations on Public Fees](#) and [any other applicable regulations](#).

Contract and Payment

- By confirming enrolment, you are signing a **contract with the UIB**, where **you undertake to pay the relevant fees** for academic and admin services available to you throughout the academic year. Paying this fee gives you the right to an annual assessment (and, where applicable, an extraordinary assessment) of your progress with regard to your personal training plan, submitted research plan and doctorand activities document
- Total or partial non-payment of the tuition fees after the aforementioned deadline will lead to suspension of your student rights and, where applicable, **cancellation of your academic status**, without any right to reimbursements. The amount due will remain outstanding, and you will not be able to re-enrol, transfer your student record, request your degree certificate or academic transcript, or benefit from any other service provided by the UIB until you have settled payment
- Enrolment will be completed in accordance with your authorised student status (full- or part-time). Any change of status must be specifically requested.

Accrediting Documents

- You must submit any pending original entry and admission documents, alongside the relevant supporting documents for any circumstances selected during enrolment, and accredit your identity within the set deadline
- You may not request either your academic transcript or PhD degree certificate until you have submitted the original entry and admission documents
- Where you have selected any fee exemption status but fail to accredit it within the set deadline, the status will be automatically cancelled and the fees

adjusted for you to make the correct payment. You may view more detailed information about public fee **exemptions and discounts** on the UIB website.

Enrolment Commitment

In completing their enrolment, students undertake to:

- Enrol for academic supervision every year within the set deadline
- Be **actively and co-responsibly involved** at the university, know the institution and respect the [rules approved through regulatory procedures](#)
- [Respect the UIB protocol to ensure compliance with applicable health and safety regulations](#)
- Familiarise themselves with the additional basic information regarding [data protection concerning student enrolment and academic records](#)
- Comply with the UIB [Code of Academic Integrity](#) that sets out the ethical principles underpinning best practice for UIB staff and students in all their activities, as well as the UIB [rules of peaceful and respectful coexistence](#)
- Accept the consequences arising from [conduct that constitutes academic fraud and contravenes the Code of Integrity in Assessment Procedures](#).